

PEMBERVILLE PUBLIC LIBRARY

BOARD OF TRUSTEES

JUNE 18, 2024

ROLL CALL: The meeting was called to order at 4:30 pm at the Pemberville Public Library. Members present were Mary Jo Bish, Ron Eckel, Steve Gross, Sharon Nigh, David St. Louis, John Selzer, and Amber Stark. Also in attendance were Ariel Jacobs (Director) and Laura King (Secretary). Julie Getz was not in attendance.

SECRETARY'S MINUTES: Ron made and Amber seconded a motion to approve the minutes as corrected. All ayes recorded.

FISCAL OFFICER'S STATEMENTS: The monthly allocations were Gross \$37,878.16 minus Woodlink \$1,525.83 with a Net of \$35,764.37. Sharon made and Mary Jo seconded a motion to approve the Estimated Resources. All ayes recorded. Mary Jo made David seconded a motion to accept the Fiscal Officer's statements and memorials and donations

In Memory of Jane Kohlenberg

Andrea and Grant Miller \$100.00

Dolly Parton Imagination Library of Ohio

Friends of Luckey Branch Library (LALM) \$300.00

Friends of Stony Ridge Branch Library \$66.00

Summer Reading Program

Steve and Mary Karr \$1,500.00

Troy Township Memorial Association \$45.00

Friends of Luckey Branch Library (LALM) \$250.00

Friends of Stony Ridge Branch Library \$150.00

All ayes recorded.

DIRECTOR'S REPORT

TREE REMOVAL AT LUCKEY: A sycamore tree is rotten at the base and close to power lines. The Chief of Police will reach out to Beeker's Landscaping for a quote to remove.

DIRT PILE AT LUCKEY: The dirt pile near the walkway has been removed. Lisa Skriba (Garden Club President) and Chief Bielinski got rid of it. Ariel made a batch of cookies as a thank you.

LIGHT COVERS AT STONY RIDGE: Light covers at Stony Ridge are falling from the ceiling at irregular intervals and pose a safety hazard. Some are repairable; most are not. Grainger has been contacted to see if covers like this are still available and the cost.

SERVING EVERY OHIOAN (SEO) DIRECTOR'S MEETING: This was the first in-person meeting since 2019. Patron Point (newsletter software) has been updated and Ariel is intending to use this service but needs to complete training for it. There is also a possibility that SEO may migrate to a new

software system in 2026 or 2027. OPLIN demonstrated website services comparable to what we pay for that service through NORWELD. If we join there will be a one-time fee for building the website along with a yearly maintenance fee. Cargo fees will increase by 3 percent July 1 of next year.

FRONT RESTROOM AT LUCKEY: Panels of the front restroom's sink fell off. There was very little glue holding them. The panels were reattached.

INVITATION TO THE GOVERNOR'S RESIDENCE FOR WOODLINKS RECOGNITION OF CONTINUANCE OF THE DP IMAGINATION LIBRARY OF OHIO: This will be held July 17 in Columbus.

OLD BUSINESS

LEVY 2024: Employees cannot campaign on library time. A discussion was held of the types of signs and other publicity that could be used and also the possible need for a campaign committee.

STRATEGIC PLANNING: The survey was discussed and it was suggested to include questions on the use of the makerspace equipment and the recording room. The Board focus group was set for July 18 at 4:30 pm at Pemberville.

WOODLINK BUDGET COMMISSION BREAKFAST: Members who attended were John, Ron, and David plus Ariel.

HONORING JANE KOHLENBERG: There have been no updates on quotes from Midwest and Adhor. A quote from Lakeside Interior Contractors was received.

LAWN SERVICE MAINTENANCE: David made and Ron seconded a motion to employ Sarver and Sons, LLC for Pemberville and Luckey at combined \$250.00 per mow and Paxton Dewyer for Stony Ridge at \$15.00 per mow. All ayes recorded.

NEW BUSINESS

OHIO PLAN INSURANCE RENEWAL: Amber made and Sharon seconded a motion to approve the renewal of the Ohio Plan Insurance. All ayes recorded.

EAGLE SCOUT PROJECT AT STONY RIDGE AND LUCKEY: The Scout wants to complete the project by the end of December. The Board would like to see what the boxes look like and review the condition of them after five years. The Board also wants to approve the location of the boxes. Mary Jo and Steve offered to sit down with the Scout to review the boxes and approve the locations of the boxes. John made and Mary Jo seconded a motion to generally approve the scope of the project. Six ayes and one nay recorded.

PROGRAMS: Please refer to the Adult and Youth Summer Reading Program schedules for June and July.

ANNOUNCEMENTS: none

REMINDERS: All three locations will be closed July 4.

OTHER: Ron displayed the disarmed War of 1812 cannonball, fuse pieces and powder given to the library by Karin Getz, in memory of her husband Frank Getz. It is for display in the Local and Family History Room.

ADJOURNMENT: David made and Sharon seconded a motion to adjourn. Time 5:59 pm. All ayes recorded.

A handwritten signature in cursive script, appearing to read "Laura King".

Laura King
Secretary

A handwritten signature in cursive script, appearing to read "John Selzer".

John Selzer
President